

SKYWARD REPORTS

FOR WEB ACCESS

CHOOSE FINANCIAL MANAGEMENT TAB, ACCOUNT MANAGEMENT, THEN BUDGETARY DATA MINING

The screenshot shows the Skyward Financial Management web application running in Internet Explorer. The browser title is "Skyward Financial Management - WF - 10636 - 04.11.06.00.08 - Windows Internet Explorer". The address bar shows the URL: <https://skyweb.ptisd.org:444/scripts/cgip.exe/WService=wsFin/sf/mh01.w>. The page header includes navigation tabs: EDUCATOR ACCESS, PRODUCT SETUP, STUDENT MANAGEMENT, HUMAN RESOURCES, and FINANCIAL MANAGEMENT. The user is logged in as "FINANCE FINANCE" for "PINE TREE INDEPENDENT SCHOOL DISTRICT" on "Monday, August 29th, 2011".

The main navigation area contains two rows of icons:

- Row 1: Product Setup, Account Management, Vendors, Purchasing, Accounts Payable, Fixed Assets, Custom Reports, Federal/State Reporting.
- Row 2: Product Setup, Account MAster, Budget Management, Gen. Input, Project/Grant Management, Budgetary Data Mining, Acct Mgmt Reports.

The central content area features the Skyward logo with the text "www.skyward.com" and "SKYWARD® School Management System". Below the logo, it says "Windows XP / Internet Explorer 8".

At the bottom, there is a "FINANCE/EMPLOYEE ACCESS" button. To the left of the button are the American flag logo ("Software made and supported in the USA") and the SIF Certified logo. A disclaimer states: "Skyward® is a registered trademark of Skyward, Inc. All other brands and product names are copyrights, trademarks, or registered trademarks of their respective owners." At the very bottom, there are links for "Account Information", "Change Password", and "Login History".

Budgetary Data Mining - WFLAMADM - 27021 - 04.11.06.00.08 - Windows Internet Explorer

https://skyweb.ptisd.org:444/scripts/cgip.exe/WService=wsFin/famdbrws000.w

PINE TREE INDEPENDENT SCHOOL DISTRICT User Name: FINANCE FINANCE Monday, August 29th, 2011

Budgetary Data Mining (All Report Types) - *My Reports

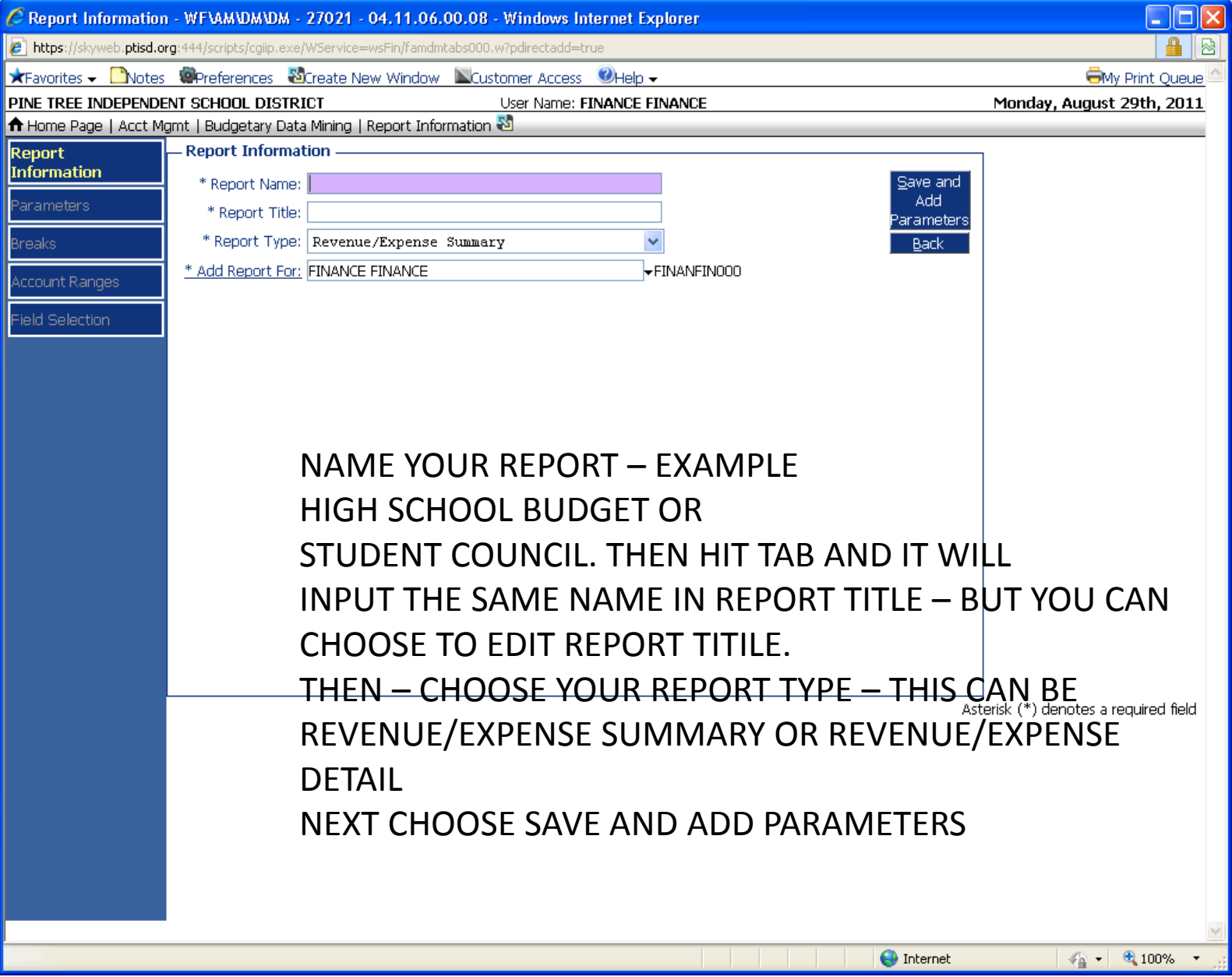
Report Name	Report Title	Created By	Access	Report Type	DT
+ 003 EXCEL	003 EXCEL	FINANFIN000	M	Revenue/Expense Summary	
+ BAND BUDGET	BAND BUDGET	FINANFIN000	M	Revenue/Expense Detail	
+ BAND BUDGET	BAND BUDGET	FINANFIN000	M	Revenue/Expense Summary	
+ BUSINESS OFFICE 2010.2011	BUSINESS OFFICE 2010.2011	FINANFIN000	M	Revenue/Expense Summary	
+ CARREER AND TECH BUDGET	CARREER AND TECH BUDGET	FINANFIN000	M	Revenue/Expense Summary	
+ CURRICULUM BUDGET 2011.2012	CURRICULUM BUDGET 2011.2012	FINANFIN000	M	Revenue/Expense Summary	
+ DEBT SERVICE 2010.2011	DEBT SERVICE 2010.2011	FINANFIN000	M	Revenue/Expense Summary	
+ DEBT SERVICE BUDGET FOR ADOPTION 201	DEBT SERVICE BUDGET FOR ADOPTIC	FINANFIN000	M	Revenue/Expense Summary	
+ fFUND 289	FUND 289	FINANFIN000	M	Revenue/Expense Detail	
+ FOOD SERVICE 2010.2011	FOOD SERVICE 2010.2011	FINANFIN000	M	Revenue/Expense Summary	

Filter Options: Add, Edit, Delete, Clone, Print, Schedule This Report

ALL 0 1 2 3 4 5 6 7 8 9 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Report Name:

10 records displayed

YOU MAY CHOOSE A REPORT OR CREATE YOUR OWN BY SELECTING ADD. YOU CAN ALSO CLONE A REPORT FROM AN EXISTING REPORT TO GIVE YOU A HEAD START!!!



- Report Information
- Parameters
- Breaks
- Account Ranges
- Field Selection

Report Information

* Report Name:

* Report Title:

* Report Type: Revenue/Expense Summary ▾

* Add Report For: FINANCE FINANCE ▾ FINANFIN000

Save and Add Parameters
Back

NAME YOUR REPORT – EXAMPLE
HIGH SCHOOL BUDGET OR
STUDENT COUNCIL. THEN HIT TAB AND IT WILL
INPUT THE SAME NAME IN REPORT TITLE – BUT YOU CAN
CHOOSE TO EDIT REPORT TITILE.
THEN – CHOOSE YOUR REPORT TYPE – THIS CAN BE
REVENUE/EXPENSE SUMMARY OR REVENUE/EXPENSE
DETAIL
NEXT CHOOSE SAVE AND ADD PARAMETERS

Asterisk (*) denotes a required field

Report Parameters - WFLMMDM - 27021 - 04.11.06.00.08 - Windows Internet Explorer

https://skyweb.ptisd.org:444/scripts/cgiip.exe/WService=wsFin/famdmtabs000.w

PINE TREE INDEPENDENT SCHOOL DISTRICT User Name: FINANCE FINANCE Monday, August 29th, 2011

Home Page | Acct Mgmt | Budgetary Data Mining | Report Parameters

Report Information

Parameters

Breaks

Account Ranges

Field Selection

Report Information

Report Name: HIGH SCHOOL BUDGET

Report Title: HIGH SCHOOL BUDGET

Report Type: Revenue/Expense Summary

Parameters

* Notes:

Save and Add Breaks

Back

* Consolidate Funds: Yes No

* Budget Status: All Accounts

* Print Detail: Yes No

* Detail Spacing: Single

* Print Totals: Yes No

* Suppress Zero Amounts: Yes No

Report access for other users

No access

Read only

Modify

Add'l printing prompt for current user

Open Account Range Filter screen

Account exclusions

Exclude accounts that have no activity for the month selected

Asterisk (*) denotes a required field

Internet 100%

IN THIS SCREEN WE HAVE MANY OPTIONS – PLEASE FEEL FREE TO EXPERIMENT WITH YOUR OPTIONS. ONCE YOU MAKE YOUR CHOICES CHOOSE SAVE AND ADD BREAKS

Breaks - WFVAM\DM\DM - 27021 - 04.11.06.00.08 - Windows Internet Explorer

https://skyweb.ptisd.org:444/scripts/cgip.exe/WService=wsFin/Famdmtabs000.w

★ Favorites ▾ | Notes | Preferences | Create New Window | Customer Access | Help ▾ | My Print Queue

PINE TREE INDEPENDENT SCHOOL DISTRICT User Name: **FINANCE FINANCE** Monday, August 29th, 2011

Home Page | Acct Mgmt | Budgetary Data Mining | Breaks

Report Information
Parameters
Breaks
Account Ranges
Field Selection

Report Information

Report Name: HIGH SCHOOL BUDGET
Report Title: HIGH SCHOOL BUDGET
Report Type: Revenue/Expense Summary

Breaks

Sequence: R - REGULAR ACCOUNT SEQUENCE

Save Breaks and Add Ranges
Back

FND	T	FC	OBJ	SO	ORG	F	PI	LOC
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Break Levels to include in processing

Break Level Attributes

Break: Single
Heading: Yes No
Separator: Yes No
Dbl Underline: Yes No

IN THIS SCREEN YOU CAN CHOOSE HOW YOU WOULD LIKE TO SEE THE ACCOUNTS – AFTER SELECTING THE BREAKS CHOOSE SAVE BREAKS AND ADD RANGES – REMEMBER YOU CAN EXPERIMENT WITH YOUR REPORT OPTIONS!

Internet 100%

- Report Information
- Parameters
- Breaks
- Account Ranges**
- Field Selection

Report Information

Report Name: HIGH SCHOOL BUDGET

Report Title: HIGH SCHOOL BUDGET

Report Type: Revenue/Expense Summary

Account Ranges

Low High

Category: ZZZZZZZZ

Group: ZZ-ZZ-ZZZZ

Account Status: Active and Inactive Active Inactive

Save Ranges and Add Fields

Back

Operating Statement Accounts

Expense Revenue

Low Account: 000 * 00 0000 00 000 0 00 000

High Account: 999 * 99 9999 ZZ 999 9 99 ZZZ

Dimension	Low	High
FUND:	<input type="text"/> 000	<input type="text"/> 999
TYPE:	<input type="text"/> *	<input type="text"/> *
FUNCTION:	<input type="text"/> 00	<input type="text"/> 99
OBJECT:	<input type="text"/> 0000	<input type="text"/> 9999
SUB-OBJECT:	<input type="text"/> 00	<input type="text"/> ZZ
ORGANIZATN:	<input type="text"/> 000	<input type="text"/> 999
FISCAL YR:	<input type="text"/> 0	<input type="text"/> 9
PROGRM-INT:	<input type="text"/> 00	<input type="text"/> 99
LOCAL:	<input type="text"/> 000	<input type="text"/> ZZZ

Include Filters for Operating Statement Accts

Add

Edit

Delete

THIS SCREEN ALLOWS YOU TO CHOOSE THE ACCOUNTS YOU WOULD LIKE TO SEE. ONCE YOU MAKE YOUR CHOICES, THEN SAVE RANGES AND ADD FIELDS

Report Fields - WFMVMDM - 27021 - 04.11.06.00.08 - Windows Internet Explorer

https://skyweb.ptisd.org:444/scripts/cgiip.exe/WService=wsFin/famdmtabs000.w

PINE TREE INDEPENDENT SCHOOL DISTRICT User Name: FINANCE FINANCE Monday, August 29th, 2011

Home Page | Acct Mgmt | Budgetary Data Mining | Report Fields

Report Information

Report Name: HIGH SCHOOL BUDGET
Report Title: HIGH SCHOOL BUDGET
Report Type: Revenue/Expense Summary

Field Selection

Fields to include in processing

- Account Number
- Account Level Description
- Revised Budget
- Fiscal Year Activity
- Encumbered Amount
- Unencumbered Balance

Select Fields
Remove Field
Clone Field
Save and Back
Back

Field Parameters

Type: Single Combination
Description: Revised Budget
Heading 1: <Y>
Heading 2: Revised Budget
of Digits: 12
Format: -,>>>,>>>,>>9.99
Sign: Left CR Right Left with %
Year: Current Year <--- --->
 Edited Whole Number

Report Width

Report Width: 132

Up Down

YOU CAN CHOOSE THE ORDER TO DISPLAY THE FIELDS. I LIKE THE ORDER ABOVE

ONCE YOU HAVE SELECTED FIELDS AND CHOOSE SAVE YOU COME BACK TO THE FIELD SCREEN. IF YOU ARE SATISFIED WITH YOUR CHOICES – CHOOSE SAVE AND BACK

Asterisk (*) denotes a required field

Error on page. Internet 100%

Select Fields - WFAMMDM - 27021 - 04.11.06.00.08 - Windows Internet Explorer

https://skyweb.ptisd.org:444/scripts/cgiip.exe/WService=wsFin/famdmslct001.w?isPopup=true

Home Page | Acct Mgmt | Budgetary Data Mining | Report Fields | Select Fields

Available Fields - Skyward Default

Select	M	Description ^
<input type="checkbox"/>		Account Active Status
<input type="checkbox"/>		Account Level Description
<input checked="" type="checkbox"/>		Account Number
<input type="checkbox"/>		Account Quick Key
<input type="checkbox"/>		Batch Activity
<input type="checkbox"/>		Bud Reqs (Budget Type)
<input type="checkbox"/>		Budget Carry Forward
<input type="checkbox"/>		Budget Requisitions - Approved
<input type="checkbox"/>		Budget Requisitions - Denied
<input type="checkbox"/>		Budget Requisitions - Pending
<input type="checkbox"/>		Budget Revisions
<input type="checkbox"/>		Budget Transfers
<input type="checkbox"/>		Category
<input type="checkbox"/>		COMBINED (Budget Type)
<input type="checkbox"/>		Comment
<input type="checkbox"/>		Edited Group
<input type="checkbox"/>		Encumbered Amount
<input type="checkbox"/>		Encumbrance Carry Forward
<input type="checkbox"/>		Encumbrance Summary Account
<input type="checkbox"/>		Fiscal Year Activity
<input type="checkbox"/>		Fiscal Year Credits
<input type="checkbox"/>		Fiscal Year Debits
<input type="checkbox"/>		Fiscal Year Percent

Filter Options
Save
Back
Select All
Unselect All

ALL 0123456789 ABCDEFGHIJKLMNOPQRSTUVWXYZ Code: []

60 records displayed

Done Internet 100%

THESE ARE THE CHOICES YOU HAVE FOR THE FIELDS AND COLUMNS. ONCE YOU HAVE CHECKED ALL THAT APPLY JUST CHOOSE SAVE.

- Report Information
- Parameters
- Breaks
- Account Ranges
- Field Selection**

Report Information

Report Name: HIGH SCHOOL BUDGET
Report Title: HIGH SCHOOL BUDGET
Report Type: Revenue/Expense Summary

Report Actions

Add
Delete
Clone

Field Selection

Report fields for HIGH SCHOOL BUDGET Edit

#	Field	Heading 1	Heading 2	Type	Combo field
1	Account Number		FND T FC OBJ SO ORG F PI		

1 records displayed Field Description:

NOW YOU HAVE A REPORT TO VIEW. ONCE YOU GET BACK TO THIS SCREEN CHOOSE THE BACK ICON AT THE RIGHT TOP OF THE SCREEN.

Budgetary Data Mining - WFAMDM - 27021 - 04.11.06.00.08 - Windows Internet Explorer

https://skyweb.ptisd.org:444/scripts/cgip.exe/WService=wsFin/famdbrws000.w

[Favorites](#) | [Notes](#) | [Preferences](#) | [Create New Window](#) | [Customer Access](#) | [Help](#)

PINE TREE INDEPENDENT SCHOOL DISTRICT User Name: **FINANCE FINANCE** **Monday, August 29th, 2011**

[Home Page](#) | [Acct Mgmt](#) | [Budgetary Data Mining](#) [Back](#)

Budgetary Data Mining (All Report Types) - *My Reports

Report Name	Report Title	Created By	Access	Report Type	DT
+ HIGH SCHOOL BUDGET	HIGH SCHOOL BUDGET	FINANFIN000		Revenue/Expense Summary	
+ SALARY NEGOTIATIONS AFTER 08.16.11	SALARY NEGOTIATIONS AFTER 08.16	FINANFIN000		Revenue/Expense Summary	
+ SALARY NEGOTIATIONS BEFORE 08.16.11	SALARY NEGOTIATIONS BEFORE 08.1	FINANFIN000		Revenue/Expense Summary	
+ SPECIFIC ACCOUNT	SPECIFIC ACCOUNT	FINANFIN000	M	Revenue/Expense Summary	
+ SUPERINTENDENT 2010.2011	SUPERINTENDENT 2010.2011	FINANFIN000	M	Revenue/Expense Summary	

[Filter Options](#)
[Add](#)
[Edit](#)
[Delete](#)
[Clone](#)
[Print](#)
[Schedule This Report](#)

YOU WILL SEE ALL THE REPORTS YOU HAVE CREATED. NOW YOU ARE READY TO LOOK AT YOUR REPORT. SO HIGHLIGHT THE REPORT YOU WOULD LIKE TO VIEW AND CHOOSE PRINT.

ALL 0 1 2 3 4 5 6 7 8 9 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z Report Name:

⏪ ⏩ 5 records displayed

Internet 100%

Runtime Parameters - WFLAMDMDM - 27021 - 04.11.06.00.08 - Windows ...

https://skyweb.ptisd.org:444/scripts/cgiip.exe/WService=wsFin/famdmedit006.w?isPopup=true

Home Page | Acct Mgmt | Budgetary Data Mining | Runtime Parameters

Runtime Report Parameters

Report Name: HIGH SCHOOL BUDGET

Reporting Month: Current Month

Select Month: August

Year: 2011

Print Title Page

Print Greenbar

Print

Back

Runtime Report Setup

How do you want to change runtime setup?

Use current setup - no change

Change setup for this run only - do not save

Change setup for this run and save setup

Report Name: HIGH SCHOOL BUDGET

Parameters

Breaks

Account Ranges

Field Selection

Done

Internet

100%

NOW YOU ARE READY TO CHOOSE WHAT PERIOD OF TIME YOU WOULD LIKE TO VIEW. ONCE YOU SELECT THE REPORTING PERIOD JUST CHOOSE PRINT - AND LOOK TO THE LEFT YOU CAN MAKE CHANGES FROM HERE TO THE REPORT!

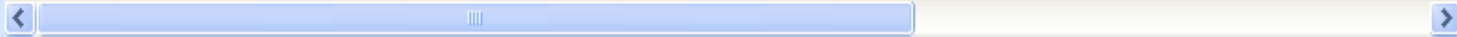


Print Queue for FINANCE FINANCE

Date	Time	Report Description	V	W	Status	Time	Current Key
08/29/2011 Mon	4:54 PM	R/E Sum Rpt: HIGH SCHOOL BUDGET 07/2011	N		Running	00:00:01	ACCT NUMBER: 199 R 00 5749 0

- View
- Delete
- Rerun
- Convert to Excel
- View Status
- Schedule This
- Scheduled Tasks
- Monitor This
- Monitoring Tasks
- Back

YOU REPORT WILL SEE YOUR REPORT PROCESSING



1 records displayed

Records above are automatically deleted after 2 days.



Print Queue for FINANCE FINANCE



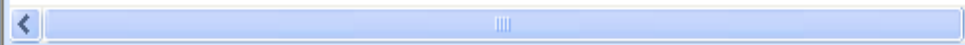
Date	Time	Report Description	V	W	Status	Time	Current Key
08/29/2011 Mon	5:02 PM	R/E Sum Rpt: HIGH SCHOOL BUDGET 08/2011	N		Completed	00:00:13	
08/29/2011 Mon	4:54 PM	R/E Sum Rpt: HIGH SCHOOL BUDGET 07/2011	N		Completed	00:00:40	

- View
- Delete
- Rerun
- Convert to Excel
- View Status
- Schedule This
- Scheduled Tasks
- Monitor This
- Monitoring Tasks
- Back

Report Finished Processing

The report **R/E Sum Rpt: HIGH SCHOOL BUDGET 08/2011** has finished processing.

[Display Report](#) [Back](#)



2 records displayed

Records above are automatically deleted after 2 days.

NOW YOU CAN DISPLAY YOUR REPORT

Pages

3fxbud12.p 19-2 Pine Tree ISD, TX 08/29/11 Page:1
04.11.06.00.00 HIGH SCHOOL BUDGET (Date: 8/2011) 5:10 PM

WHAT A GREAT REPORT!!

Account Level		2010-11	2010-11	Encumbered	Unencumbered			
END_T	FC_OB1	SO_OB2	FP1	Description	Revised Budget	Revised Budget	Amount	Balance
161	R	00	6010	06	0000	00	0.00	0.00
161	R	00	6020	06	0000	00	0.00	0.00
161	R	00	6743	06	0000	00	0.00	0.00
161	R	00	6744	06	0000	00	2,786.28	-2,786.28
161	R	00	6744	01	0000	00	0.00	0.00
161	R	00	6744	02	0000	00	0.00	0.00
161	R	00	6744	03	0000	00	0.00	0.00
161	R	00	6744	04	0000	00	0.00	0.00
161	R	00	6744	05	0000	00	0.00	0.00
161	R	00	6744	06	0000	00	0.00	0.00
161	R	00	6744	07	0000	00	0.00	0.00
161	R	00	6744	08	0000	00	0.00	0.00
161	R	00	6744	09	0000	00	1,500.00	-1,500.00
161	R	00	6744	10	0000	00	0.00	0.00
161	R	00	6744	11	0000	00	0.00	0.00
161	R	00	6744	AT	0000	00	0.00	0.00
161	R	00	6744	BD	0000	00	1,184.00	-1,184.00
161	R	00	6744	BL	0000	00	1,399.56	-1,399.56
161	R	00	6744	BE	0000	00	0.00	0.00
161	R	00	6744	GD	0000	00	0.00	0.00
161	R	00	6744	SW	0000	00	2,328.00	-2,328.00
161	R	00	6749	00	0000	00	0.00	0.00
161	R	00	6749	01	0000	00	0.00	0.00
161	R	00	6749	02	0000	00	0.00	0.00
161	R	00	6749	03	0000	00	0.00	0.00
161	R	00	6749	AT	0000	00	0.00	0.00
161	R	00	6752	00	0000	00	0.00	0.00
161	R	00	6752	01	0000	00	0.00	0.00
161	R	00	6752	02	0000	-20,000.00	-12,442.16	-7,557.84
161	R	00	6752	BB	0000	10,000.00	7,100.00	2,900.00
161	R	00	6752	BG	0000	0.00	0.00	0.00
161	R	00	6752	BL	0000	4,000.00	4,341.00	-341.00
161	R	00	6752	BE	0000	4,000.00	2,127.00	1,803.00
161	R	00	6752	BT	0000	0.00	0.00	0.00
161	R	00	6752	CT	0000	0.00	0.00	0.00
161	R	00	6752	FB	0000	90,000.00	54,075.40	35,924.60
161	R	00	6752	GD	0000	0.00	0.00	0.00
161	R	00	6752	GT	0000	0.00	0.00	0.00
161	R	00	6752	PL	0000	0.00	0.00	0.00
161	R	00	6752	SW	0000	0.00	0.00	0.00
161	R	00	6752	TN	0000	0.00	0.00	0.00
161	R	00	6752	VB	0000	5,000.00	5,223.00	-223.00
161	R	00	6752	MB	0000	4,000.00	4,522.00	-522.00
161	R	00	6752	MP	0000	1,000.00	1,527.00	-527.00
161	R	00	6752	MR	0000	0.00	0.00	0.00
161	R	00	6752	MS	0000	2,000.00	3,159.80	-1,159.80
161	R	00	6753	00	0000	0.00	0.00	0.00
161	R	00	6759	03	0000	0.00	0.00	0.00
161	R	00	6831	00	0000	0.00	35,320.38	-35,320.38
161	R	00	6144	00	0000	0.00	0.00	0.00
161	R	00	7915	00	0000	0.00	0.00	0.00
161	E	36	6117	10	999 0 91	00	0.00	0.00
161	E	36	6118	10	999 0 91	00	6,840.00	-6,840.00
161	E	36	6119	00	999 0 91	96,176.00	135,698.53	-39,412.53
161	E	36	6119	00	999 1 91	00	0.00	0.00
161	E	36	6119	01	999 0 91	00	1,235.26	-1,235.26
161	E	36	6119	10	999 0 91	206,450.00	203,779.41	2,670.59

Attachments
Comments