

Annualized Compensation

The district annualizes pay for all employees over 12 months regardless of the number of months employed during the school year. Annualized pay means employees will be paid in equal monthly payments beginning with the first pay period of the school year.

Below is an example of annualized pay for an employee with a hire date of 8/15/XX. This employee will work 6 hours per day at a rate of \$10 per hour for 180 days.

To compute the annual compensation you start by calculating the daily rate, which in this case is \$60 per day.

$\$60/\text{day} \quad \times \quad 180 \text{ days} \quad = \quad \$10,800.00 \text{ annual compensation}$

This employee will receive 12 equal monthly payments of \$900.00 per month

Here's an example of an employee that is hired 4/01/XX at the same rate of \$10 per hour, working 6 hours per day. This employee will only have 40 work days remaining in the school year. They will receive their first check in April, so their compensation will only be divided into 5 equal monthly checks rather than 12.

$\$60/\text{day} \quad \times \quad 40 \text{ days} \quad = \quad \$2,400.00 \text{ annual compensation}$

This employee will receive 5 equal monthly payments of \$480.00 per month